



### **How to submit a sample.**

Please send your sample to us overnight via traceable means, such as UPS, FedEx or DHL. Please fill out our [sample requisition form](#) and submit with your sample.

Please send the sample to the attention of the Sample Administration Dept. to the following address:

Sample Administration Dept.  
Analytical Research Laboratories  
840 Research Parkway, Suite 546  
Oklahoma City, OK 73104

Samples will be received at ARL from Monday through Friday (excluding holidays).

If potential degradation due to heat during shipping is possible, we ask that you please pack cold. Please note that ice packs will collect moisture on the surface due to condensation. This moisture can cause problems with packaging, requisitions forms and sample labels. It is recommended that the icepack(s) be placed inside a bag that is sealable such as a zip lock bag.

The following are minimum sample sizes for testing:

#### **Potency**

Powders	1 gram
Capsules or tablets	10 or more
Liquid samples	1mL
Creams or lotions	5 grams
Suppositories	3 or more

#### **Microbiology**

Sterility	2 mL
Fungal	1mL
Endotoxin	1mL

\*\* When submitting drugs for potency testing that are not on our [current drug list](#) we ask that you please call in advance to verify testing capability.